

Concessions Prep-Shopping List for 2014
 1Day Event, Saturday, November 22, 2014
VETERAN'S MEMORIAL STADIUM (BHS)

Concessions Projections for 2,000 People - Budget \$1500

1. Create report accounting for expenses and inventory and deliver to the administrator/band director within one week of competition.
2. In the event we start to go low on food, please contact an event coordinator to receive approval to purchase additional food for concessions
3. Save all receipts showing all purchases made for event

U	Quantity	Item	Source
	9 Boxes	Hamburger patties (1/4 lb patty) (40 / Box, First Street Brand) <i>*We have 4 boxes in the band office. Total of 13 boxes</i>	Smart & Final
	9 Boxes	Hot Dogs (Farmer Johns) (50 /Box) <i>*We have 2 boxes in the band office. Total of 11 boxes.</i>	Smart & Final
	10 Cans	Nacho Cheese (6 lb,10 oz)	Smart & Final
	10 cans	Chili Beans (6 lb, 12 oz)	Smart & Final
	15 cases	Dasani Water Bottles	
	TBD Do not buy	Syrup for Soda's	CUSD – Campus Catering
	32 Once Fountain Cups Do not buy	Coke Suppler <i>*We have boxes left over in our band office.</i>	CUSD-Campus Catering
	192 (4 pkg) 96 (2 pkg) 96 (2 pkg) 72 (3 pkg) 192 (4 pkg) 100 (4 pkg) Buy 2 orders Of everything	Snickers Plain M&M Peanut M&M Regular Skittles Reeses Sour Skittles	Smart & Final
	1 Case 1 Cases Buy only 1 case of this	Ketchup Mustard	Smart & Final

U	Quantity	Item	Source
	100 servings per box. Buy a total of 500 servings	Hot Chocolate Individual Packages	Smart & Final
	2 lbs Buy 2 cans	Coffee (1 40/cup maker is enough)	Smart & Final
	1 box 1 box	Sugar Creamer <i>* We need to check to see how much sugar & creamer we have left over in the band room. May not need to purchase.</i>	Smart & Final
	1000 (2 lb.)	Nacho Boats – 2 lbs weight limit <i>* Purchase 1000 total plate nacho boats. This is where we put the nacho chips</i>	Smart & Final
	1000	Aluminum Wraps <i>*Need to purchase enough for 1K wrappings for the hotdogs/hamburgers. We may have an open box left in the band room.</i>	Smart & Final
	600 each 500 each	Forks Spoons <i>*We have an open box of forks & spoons left over</i>	Smart & Final
	2500	Napkins	Smart & Final
	1200	Coffee cups (12 oz) <i>*Lids on the cups are optional. Please look at the cost and make the best decision.</i>	Smart & Final
	1000 Not buy	Stir Sticks <i>* We should have plenty left over. Need to check in the band office. These are used for the hot coffee/hot coco.</i>	Smart & Final
	100 Not buy	Food Service gloves <i>* We have almost a new box left over. Let's double check.</i>	Smart & Final
	22 (24/pkg)	Hamburger Buns <i>*Buy 22 pkg</i>	Smart & Finale
	23(24/pkg)	Hot Dog Buns <i>*Buy 23 pkg</i>	Smart & Finale

U	Quantity	Item	Source
	15 bags	Nacho Chips – 5 lb bags (Round work great) *Purchase 15 bags	Smart & Finale
	9 boxes (50/box)	Mixed Bags of Chips *Get the variety box of chips. The bags must be at least 1 ¼ ounces or bigger. No bigger than 2 ounce bags.	Smart & Finale
	2 cans (10 oz)	Nacho Jalapenos	Smart & Finale
	20 Cases	CK. Cup 'O Noodles 12/case	Food Max
	Refill	Propane tanks	Food Max

Reimbursement Procedures –

You will be given a startup check to help you get started. The best way is to place the order at Smart and Final and pick up Early Saturday morning if possible. All items will be dropped off Saturday by 8:15 am. You will be able to drive your car up to the concession windows.

Anyone needing reimbursement **MUST** use the official Reimbursement Form and must include Original Receipts! Please make copies of your original receipts for your own records. Give all receipts to Phyllis Allen or Mrs. Lozano.

Additional Items to bring over:

All Hot Water Ports at CHS
Crock Pots in the Cougar Kitchen
Serving Supplies
Trays
Baskets, etc...